

**Mount Laurel Library
Board of Trustees
Regular Meeting Minutes
November 16, 2016
6:05 PM**

ROLL CALL:

Dennis Marks - present
Noreen Duffey - *absent*
Karen Cohen - present
Carol Bell - *absent*
Marie Kromplewski - present
Kimberly Plasket - present
Dennis Riley - present
Diane Blair - *absent*
Deborah Rixon - present
John Armano - present
Becky Boydston – present
Gayle McCormick – present

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

Motion to approve October 19, 2016 meeting minutes: Mr. Riley, 2nd Ms. Kromplewski
Roll Call: 6 yes votes

APPROVAL of BILL LIST and BILL LIST ADDENDUM:

Motion to approve: Ms. Plasket, 2nd Mr. Riley
Roll Call: 6 yes votes

REPORT from LIBRARY STAFF:

Staff Changes: A part-time page has resigned to take a position at the Township offices. Candidates have already been interviewed to fill all open positions and Ms. Boydston expects to fill them promptly.

Statistics: October statistics revealed that attendance at programs was the same or higher than this time last year despite ongoing capital improvement projects which closed the library for a few days last month.

Friends: The October book sale brought in over \$6,000.

OLD BUSINESS:

Fire Panel: Progress is ongoing with the fire panel replacement.

Security System: The security cameras are fully operational and working as planned.

NEW BUSINESS:

Resignation: Ms. Kimberly Plasket has submitted a letter dated 11/11/2016 to notify the Board of Trustees she intends to resign from her position on the Board at the end of 2016. Her resignation is accepted with regret.

Motion to approve: Mr. Riley, 2nd Mr. Marks
All in favor

Nominating Committee: Ms. Blair assisted last year with setting up a nominating committee for the annual Board reorganization meeting. All present agreed that her service this year in the same endeavor would be the best course of action. Ms. Boydston will notify Ms. Blair of the Board's request that she once again perform the function, pending her acceptance of the assignment.

Board Member Moving: Ms. Boydston stated that Board member Ms. Bell is moving to a residence outside of Mount Laurel. Although her term is up in December, if she chooses to continue to serve on the Board she may, provided that at least four members are Mount Laurel residents, according to Mr. Armano.

Friends Annual Appeal: Ms. Plasket asked whether it was known if the Friends would conduct an appeal for donations this year. Ms. Boydston explained that the Friends are currently operating without a president and that the appeal is a massive undertaking which requires more time, effort and organization than may be feasible this year. Also, the Friends are not permitted to use the library's member database for mailing appeal requests. Mr. Armano recommends changing our library membership form to include a check box permitting members of the Friends to contact patrons directly.

RESOLUTION 2016-39: Budget Transfer Authorization

Ms. Boydston requested that \$5,000 be moved from the 2016 budget line AV Circulating Materials for Children to AV eBooks in order to better meet demand.

Motion to approve: Mr. Riley, 2nd Ms. Rixon
Roll Call: 6 yes votes

RESOLUTION 2016-40: Change to the Group Study Room Policy

During its first month of use the group study room was requested by a single user who intended to conduct a video conference. Ms. Boydston believes such use of the study room is appropriate even though it had been designated for groups of 2-6 people. She therefore proposes changing the policy to allow individuals to use the room.

Motion to approve: Ms. Cohen, 2nd Mr. Riley
Roll Call: 6 yes votes

Museum Pass Program: Ms. Boydston is looking into a software program which helps organize and maintain fair availability of museum passes for all patrons. Its relatively low cost of about \$700 per year seems worth the benefit of ensuring a better chance for all library members to take advantage of the museum passes. The Princeton Library currently uses the program and Ms. Boydston intends to talk to their director about it. If she decides it is worthwhile she will present a resolution at a future meeting for change to our existing circulation policy. Mr. Riley suggested adding a reminder on the library's website that museum passes are available for use, especially during the holidays when children are not in school.

PUBLIC COMMENT:

None

ADJOURNMENT:

Motion to adjourn at 6:29 PM: Mr. Riley, 2nd Ms. Plasket

Roll Call: All in favor