

**Mount Laurel Library  
Board of Trustees  
Regular Meeting Minutes  
June 15, 2016  
6:00 PM**

**ROLL CALL:**

Dennis Marks - present  
Noreen Duffey - *absent*  
Karen Cohen - present  
Carol Bell - *absent*  
Marie Kromplewski - present  
Kimberly Plasket - present  
Dennis Riley - present  
Diane Blair - *absent*  
Deborah Rexon - *absent*  
John Armano – present  
Becky Boydston – present  
Gayle McCormick – present

**PUBLIC COMMENT:**

None

**APPROVAL OF MINUTES:**

Motion to approve May 18, 2016 meeting minutes: Mr. Riley, 2<sup>nd</sup> Ms. Plasket  
Roll Call: 5 yes votes

**APPROVAL of BILL LIST and BILL LIST ADDENDUM:**

Motion to approve: Mr. Riley, 2<sup>nd</sup> Ms. Plasket  
Roll Call: 5 yes votes

**REPORT from LIBRARY STAFF:**

**Roof Replacement Update:**

Ms. Boydston reported that roof replacement is going well and is mostly done. Curbs for the air conditioning unit still need to be completed. The roofing company has repaired damage they caused to the sidewalk and holes created in the parking lot. No new leaks have been reported.

Another change order to the roof contract will be presented at the next Board meeting to authorize replacement of or capping of all skylights. Bill Long of Alaimo Associates said this is necessary to prevent future leaks. The Township is in favor of capping the skylights because it should also prove to be more energy efficient. Ms. Plasket inquired about the possibility of adding additional lighting if the library interior appears darker once the skylights are capped. Ms. Boydston will make an assessment after the work is done and add lighting if necessary.

**Car Accident:**

A patron accidentally crashed her car into an exterior wall of the library on the side near Walt Whitman Avenue. The patron's insurance is covering the repair costs. The repairs are being handled by All Risk on behalf

of the JIF then seek reimbursement from the other insurance company. They have sent a structural engineer to determine the extent of damage. It is only the outer façade which is damaged. Bricks and mortar will be replaced with the closest-matching materials possible.

**Flag Pole:**

The library will be purchasing a flag and pole to be installed near the building in the lawn close to the parking lot entrance. Solar lights will be used to keep the flag illuminated so that it will not need to be raised and lowered every day.

**Trustee Institute/Training:**

Ms. Boydston reminded Board members that she distributed a flyer which provides details for a Trustee Institute meeting in September.

Mr. Marks mentioned that there is also an upcoming Lunch N Learn program presented by the Burlington County Regional Chamber of Commerce. A Business Services Librarian will speak on the topic of library services.

**Friends of the Library:**

At their meeting June 13<sup>th</sup> the Friends approved Ms. Boydston's request for donations to pay for Hoopla and Blue Cloud. The check has been deposited already.

**Signage:**

Mr. Marks commented that he believes larger and/or more prominent signs, especially near the library's front door, should be installed to notify all who enter the building that security cameras are now in use.

**RESOLUTIONS**

**Resolution 2016-022: Approval of Change Order #1, Roof Replacement – Phase II Bid**

This change order authorizes replacement of roof top air conditioning unit 2.

Motion to approve: Ms. Plasket, 2<sup>nd</sup> Mr. Riley

Roll Call: 5 yes votes

**Resolution 2016-023: Approval to Adopt Change to the Mount Laurel Library Meeting Room Policy**

Ms. Boydston explained the main points of revision are:

Proof of active library card is required to reserve a meeting room.

Meeting rooms will no longer be excluded from availability in July and August.

The list of available equipment has been updated.

Mention of kitchenette availability has been removed.

The stated meeting room capacity has been lowered to a more realistic 100 occupants.

The meeting room deposit requirement has been removed.

Language has been added to state that circumstances beyond our control may cause rooms to become unavailable on short notice.

A statement has been added to reserve the right to reject an application for meeting room reservation if a group may potentially cause unreasonable disruption.

Motion to approve: Ms. Cohen, 2<sup>nd</sup> Mr. Riley

Roll Call: 5 yes votes

**Resolution 2016-024: Approval to Authorize Mount Laurel Library to Sell Surplus on Better World Books**

Used library materials have been removed from circulation because multiple copies are no longer needed or because newer editions have replaced old versions. They can be sold online via Better World Books.

Motion to approve: Ms. Kromplewski, 2<sup>nd</sup> Mr. Marks

Roll Call: 5 yes votes

**Resolution 2016-025: Approval to Authorize Shared Services Agreement with Mount Laurel Township for Finance Services**

This is a continuation of the agreement which went into effect last year.

Motion to approve: Ms. Plasket, 2<sup>nd</sup> Ms. Cohen

Roll Call: 4 yes votes, 1 abstain

**Not passed.** This resolution will be reintroduced at next month's meeting when more Board members may be available to vote. Inasmuch as the will of the Board to renew the agreement is clear, shared services will continue on a month-to-month basis until formal approval can be documented.

**PUBLIC COMMENT:**

None

**ADJOURNMENT:**

Motion to adjourn at 6:35 PM: Mr. Riley, 2<sup>nd</sup> Ms. Kromplewski

Roll Call: 5 yes votes