

**Mount Laurel Library  
Board of Trustees  
Reorganization Meeting Minutes  
January 17, 2018**

**CALL TO ORDER:** 6:00 P.M.

**FIRE SAFETY INFORMATION:** Provided by Ms. Kromplewski

**OPEN PUBLIC MEETING LAW STATEMENT:**

Ms. Kromplewski stated that this meeting is being held in compliance with the Open Public Meetings Act. Notice of the meeting was provided by way of the Burlington County Times, the Central Record, and the Mount Laurel Sun, and it was posted in the library and on its website.

**ROLL CALL:**

Dennis Marks - *absent*  
Noreen Duffey - present  
Karen Cohen - present  
Marie Kromplewski - present  
Gina Acerbo - present  
Stephanie Sawyer - present  
Kurt Folcher - present  
Diane Blair - present  
Walter Stridick - present

**ALSO PRESENT:**

John Armano, Esq.  
Becky Boydston  
Gayle McCormick

**ADMINISTRATION of the OATH of OFFICE:**

Diane Blair, Karen Cohen and Kurt Folcher were reappointed as Trustees and sworn in by Mr. Armano.

**RESOLUTIONS:**

**2018-001 Appointment of President of the Board of Trustees**

Ms. Blair nominated Walter Stridick as President  
2<sup>nd</sup> Ms. Kromplewski  
Roll call: 8 yes votes

**2018-002 Appointment of Vice President of the Board of Trustees**

Ms. Blair nominated Marie Kromplewski as Vice President  
2<sup>nd</sup> Ms. Sawyer  
Roll call: 8 yes votes

**2018-003 Appointment of Secretary of the Board of Trustees**

Ms. Blair nominated Stephanie Sawyer as Secretary

2<sup>nd</sup> Ms. Duffey

Roll call: 8 yes votes

**2018-004 Appointment of Treasurer of the Board of Trustees**

Ms. Blair nominated Karen Cohen as Treasurer

2<sup>nd</sup> Ms. Kromplewski

Roll call: 8 yes votes

**2018-005 Appointment of Auditor**

Mr. Folcher nominated Bowman & Company as Auditor

2<sup>nd</sup> Ms. Acerbo

Roll call: 8 yes votes

**2018-006 Appointment of Solicitor**

Mr. Folcher nominated Trimble & Armano as Solicitor

2<sup>nd</sup> Ms. Kromplewski

Roll call: 8 yes votes

**2018-007 Appointment of Labor Counsel**

Mr. Folcher nominated Capehart & Scatchard as Labor Counsel

2<sup>nd</sup> Ms. Duffey

Roll call: 8 yes votes

**2018-008 Appointment of Engineer**

Mr. Folcher nominated Alaimo Group as Engineer

2<sup>nd</sup> Ms. Sawyer

Roll call: 8 yes votes

**2018-009 Appointment of Official Newspapers**

Mr. Folcher nominated the Burlington County Times, Central Record and Mount Laurel Sun

2<sup>nd</sup> Ms. Duffey

Roll call: 8 yes votes

**2018-010 Appointment of Official Depository of Funds**

Mr. Folcher nominated Investors Bank

2<sup>nd</sup> Ms. Blair

Roll call: 8 yes votes

**2018-011 Approval of Cash Management Plan**

Ms. Boydston explained that a cash management plan was recommended by our auditor and it states that library funds will be held in interest bearing accounts whenever possible.

Motion: Mr. Folcher, 2<sup>nd</sup> Ms. Duffey

Roll call: 8 yes votes

**2018-012 Meeting Schedule for February 2018 - January 2019**

Library Trustee meetings will be held the third Wednesday of each month except September 2018 and November 2018. During those months the meeting will be held on the second Wednesday.

Motion: Ms. Sawyer, 2<sup>nd</sup> Mr. Folcher

Roll call: 8 yes votes

**2018-013 Authorization of Various 2018 Vendors**

Due to the nature and volume of ongoing purchases of library materials Ms. Boydston sought authorization to continue buying items such as books and DVDs from established vendors without obtaining quotes.

Motion: Mr. Folcher, 2<sup>nd</sup> Ms. Acerbo

Roll call: 8 yes votes

**2018-014 Authorization to Purchase Under State Contract**

Motion: Ms. Cohen, 2<sup>nd</sup> Mr. Folcher

Roll call: 8 yes votes

**APPROVAL of MINUTES:**

Approval of December 20, 2017 minutes of meeting

Motion: Ms. Kromplewski, 2<sup>nd</sup> Ms. Duffey

Roll Call: 7 yes votes, 1 abstention

**APPROVAL of BILL LIST and BILL LIST ADDENDUM:**

Motion: Ms. Cohen, 2<sup>nd</sup> Ms. Kromplewski

Roll Call: 8 yes votes

**REPORT from LIBRARY STAFF:**

**Parking Lot Improvement Project**

Ms. Boydston stated that the latest meeting scheduled with Mr. Long of the Alaimo Group was postponed but that the parking lot project is still on track to begin this spring. Ms. Cohen awaits receipt of the Alaimo Group's assessment and plan inasmuch as she has suggestions to discuss regarding improvements of traffic flow.

**Library Staff**

Two new part-time employees started since January 1<sup>st</sup> and the library is now fully staffed.

**Book Sale**

Friends of the Mount Laurel Library will hold their quarterly book sale next week in the library meeting rooms. Proceeds from Friends book sales allow them to donate funds for such popular items such as the Museum Pass Program.

**OLD BUSINESS:**

**NJ Library Construction Bond Act**

Mr. Stridick asked whether application was made for matching funds for planned parking lot improvements since voters approved bonds for library construction projects throughout the state. Ms. Boydston said that applications are not yet being accepted but once the process is known she will submit one.

**NEW BUSINESS:****Continuation of Board Service of Dennis Marks**

Ms. Sawyer asked whether Dennis Marks may continue to serve as a Board Trustee despite his prolonged absence from meetings. Mr. Armano explained that Mr. Marks may continue to serve since his absence is due to medical reasons. All other Trustees are in favor of allowing Mr. Marks to return when he is able.

**PUBLIC COMMENT:** None

**ADJOURNMENT:**

Motion to adjourn at 6:32 PM: Ms. Blair, 2<sup>nd</sup> Ms. Duffey, All in favor.